

Divine Mercy Catholic School  
PTO Minutes – August 8, 2018

Present: Angie Swanson, Heather Teigen, Sarah Allen, Cindy Onstad, Mickie Nawrocki, Allie Luckow, Gina Ashley, Ginger Van Hecke

**Treasurer's Report** – Ginger went over the income and expenses from last year (See the Budget vs Actual and Previous Year Comparison). These reports indicated that there was a surplus of over \$4,600.00. The 2018-2019 PTO budget was presented (See attached Budget). Please review and send any comments or corrections.

**Restructure** – Gina explained that the old format of President/Vice President/Secretary/Treasurer was not functioning as the best model for PTO. PTO will be forming an "Executive Team" of 4-5 people who will help plan and be responsible for events. SAC will assign a liaison who will be part of this team. The Executive Team members will be confirmed in September.

**Pool Night** – is August 17<sup>th</sup> from 6:00-8:00. There is a Welcome Picnic at Alexander from 5:00-6:00. All families are invited. An email blast will be sent on August 17<sup>th</sup> to remind parents.

**Friday Shirts** – A discussion on whether to continue the shirts ensued. The consensus was to continue the shirts and continue the same color for each grade. These shirts can be worn on every Friday during the school year.

**Back to School** - This event has been extended in its hours from Noon to 7:00 on August 27<sup>th</sup>. Here's what needs to be completed:

- Peggy – is responsible to make dress down passes to be given away for people who pay their dues and creating Speed Check Out form. Peggy will include link in Thursday Newsletter next week and the following week. Ginger will find a giveaway for preschoolers.
- Cindy Onstad will review and update PTO brochure.
- Heather Teigen will update the PTO board.
- Rosie will be responsible for creating a Sign-Up Genius for volunteers from 4-7 to assist at the PTO table and help with "Speed Check Out".

**Waffle Breakfast** – is September 16, 2018. Rosie will create the link for volunteer sign up through Sign Up Genius; Peggy will update the Flyer. Announcements should be made at Church on September 8, 2018 and Waffle Breakfast Flyers should be put in the bulletin for the weekend of the 8<sup>th</sup>. Connie needs to be contacted so that someone can shadow her through this event.

**Room Parents** – Gina will inform teachers that PTO will not be responsible for Room Parent Sign Up. Each teacher should poll their individual class parents and arrange for Room Parents if they choose.

**Staff Appreciation** – It was agreed that having individuals sign up for a month worked well. Staff and faculty appreciated all the efforts, gifts and meals last year. The main event in May was appreciated but there was not much help. This can be scaled back next year. Sarah should forward the Google form from last year so that PTO members can sign up again this year. The budgeted amount per month is \$150.00.

**Surplus Fund from 2017-2018** – PTO is a non-profit organization and should not have extra funds at the end of the year. Discussion on what events PTO should be sponsoring ensued along with request for new ideas. The following motions for funds were made:

- Motion to purchase 8 plastic tables was made by Allie Luckow, 2<sup>nd</sup> by Sarah Allen. Motion Carried.
- Motion to purchase Positivity T-Shirts for all staff was made by Cindy Onstad, 2<sup>nd</sup> by Mickie Nawrocki. Motion Carried.

Other items to be considered at the next meeting were more Redcat systems; SMART Board for Preschool and cafeteria tables and chairs.

Next Meeting is September 12, 2018 at 6:00 pm

Respectfully submitted,

Ginger Van Hecke